



**GENERAL SERVICES ADMINISTRATION**

[OMB Control No. 3090-0007]

[Docket 2018-0001; Sequence 1]

Information Collection; General Services Administration

Acquisition Regulation; Contractor's Qualifications and Financial  
Information (GSA Form 527)

**AGENCY:** Office of Acquisition Policy, General Services  
Administration (GSA).

**ACTION:** Notice of request for comments regarding an  
extension to an existing OMB clearance.

**SUMMARY:** Under the provisions of the Paperwork Reduction  
Act, the Regulatory Secretariat Division will be submitting  
to the Office of Management and Budget (OMB) a request to  
review and approve an extension of a previously approved  
information collection requirement regarding Contractor's  
Qualifications and Financial Information (GSA Form 527).

**DATES:** Submit comments on or before: **[Insert date 60 days  
after date of publication in the *Federal Register*].**

**ADDRESSES:** Submit comments identified by Information  
Collection 3090-0007, Contractor's Qualifications and  
Financial Information, by any of the following methods:

- Regulations.gov: <http://www.regulations.gov>.

Submit comments via the Federal eRulemaking portal  
searching Information Collection 3090-0007. Select the  
link "Comment Now" that corresponds with "Information

Collection 3090-0007, Contractor's Qualifications and Financial Information". Follow the instructions provided on the screen. Please include your name, company name (if any), and "Information Collection 3090-0007, Contractor's Qualifications and Financial Information" on your attached document.

- Mail: General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street, NW, Washington, DC 20405. ATTN: Ms. Mandell/IC 3090-0007, Contractor's Qualifications and Financial Information.

*Instructions:* Please submit comments only and cite Information Collection 3090-0007, Contractor's Qualifications and Financial Information, in all correspondence related to this collection. Comments received generally will be posted without change to *regulations.gov*, including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check *regulations.gov*, approximately two-to-three business days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

**FOR FURTHER INFORMATION CONTACT:** Johnnie McDowell, Policy Analyst, Office of Governmentwide Policy, at 202-718-6112, or via email at *johnnie.mcdowell@gsa.gov*.

## **SUPPLEMENTARY INFORMATION:**

### **A. Purpose**

The General Services Administration will be requesting the Office of Management and Budget to extend information collection 3090-0007, concerning GSA Form 527, Contractor's Qualifications and Financial Information. This form is used to determine the financial capability of prospective contractors as to whether they meet the financial responsibility standards in accordance with the Federal Acquisition Regulation 9.103(a) and 9.104-1 and also the General Services Administration Acquisition Manual 509.105-1(a).

### **B. Annual Reporting Burden**

Respondents: 2,542.

Responses Per Respondent: 1.2.

Total Responses: 3,050.

Hours Per Response: 1.5.

Total Burden Hours: 4,575.

The estimated annual burden has decreased since GSA's 2014 submission from 5,292 to 4,575 burden hours to reflect the continued use of the widespread option for potential contractors to submit financial statements and balance sheets in lieu of completing the applicable fields on GSA Form 527. The alternate submission of financial statements

and balance sheets significantly reduces the burden on prospective contractors, as these documents are generally readily available. The average estimated hours to complete a response remained at the optimal rate of 1.5 hours.

### **C. Public Comments**

Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected.

**OBTAINING COPIES OF PROPOSALS:** Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street, NW, Washington, DC 20405, telephone 202-501-4755. Please cite OMB Control No. 3090-0007, Contractor's Qualifications and Financial Information (GSA Form 527), in all correspondence.

Jeffrey A. Koses,  
Director, Office of Acquisition Policy,  
Office of Government-wide Policy.

**Billing Code: 6820-61**

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